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Highlights from the Keystone Oaks Board of School Directors Meeting

Meeting Information: Business/Legislative Meeting, Tuesday, April 19, 2016

[Click here to view the April 2016 “Highlighting Excellence” presentation](#), which showcases ways in which students and staff members are excelling inside the classroom and out.

BUSINESS/LEGISLATIVE MEETING

BOARD PRESIDENT’S REPORT

The Board approved the Work Session Minutes of March 8, 2016, the Business/Legislative Minutes of March 15, 2016 and the Special Voting Minutes of March 22, 2016. [The minutes can be found on the District’s website by clicking here.](#)

The Board held an Executive Session prior to the meeting to discuss Act 93 employees and employee compensation.

SUPERINTENDENT’S REPORT

The Board approved the renewed contract for **Aaron Smith**, Director of Technology, for a term effective July 1, 2016 through June 30, 2019. Mr. Smith’s salary for the 2016-17 school year will be \$82,000.

The Board approved the renewed contract for **D. Kevin Lloyd**, Director of Food Service, for a term effective July 1, 2016 through June 30, 2019. Mr. Lloyd’s salary for the 2016-17 school year will be \$65,000.

The Board approved the renewed contract for **Sarah Welch**, Coordinator of Communications & Public Relations, for a term effective July 1, 2016 through June 30, 2019. Mrs. Welch’s salary for the 2016-17 school year will be \$64,212.

The Board approved the renewed contract for **Carol Persin**, Technology Integration Specialist, for a term effective July 1, 2016 through June 30, 2019. Mrs. Persin’s salary for the 2016-17 school year will be \$42,436.

The Board approved the renewed contract for **Beth Ann Padden**, School Security Guard, for a term effective July 1, 2016 through June 30, 2019. Ms. Padden’s salary for the 2016-17 school year will be \$33,000.

The Board approved the renewed contract for **Rebecca Kaminsky**, PIMS Coordinator / Child Accounting Clerk, for a term effective July 1, 2016 through June 30, 2019. Mrs. Kaminsky’s salary for the 2016-17 school year will be \$40.25 per hour, not to exceed 1,200 hours.

The Board approved the Summer Food Service Program, effective Monday, June 13, 2016 through Friday, August 12, 2016.

The Board approved the re-implementation of the PAEducator.net for the remainder of the 2015-16 school year at a prorated cost of \$437.50 and for the 2016-17 school year at an anticipated cost of \$1,750.00

The Board approved the first reading of the following policies:

- **Policy No. 110: Instructional Supplies**
- **Policy No. 114: Gifted Education**
- **Policy No. 916: Volunteers and Chaperones**

These policies can be found [at the end of the agenda for the April 19, 2016 Legislative/Business Meeting](#).

The Board approved the following conference/workshop requests:

PA Positive Behavior Support (PAPBS)
Hershey Lodge & Convention Center | Hershey, PA
Thursday-Friday – May 5-6, 2016
Attendees: Selena Bixler, Edward Hanna, Deborah Leonard, Robert Naser, Brian Werner
\$675 each / \$3,375 total
*Paid by PA Training & Technical Assistance Network (PaTTAN) Grant

EDUCATION REPORT

The Board approved the following textbooks to be placed on display for review:

- Big Ideas Math – Grades 6, 7 & 8; Advanced 1 and 2; Algebra 1
- Calculus for AP
- Collections – Grades 6, 7 & 8
- Precalculus with Limits: A Graphing Approach
- Trigonometry High School

The textbooks will be on display until May 19, 2016. Anyone wishing to view the textbooks needs to make an appointment with Charmaine Masztak by calling 412-571-6005.

The Board approved a list of 16 textbooks as unusable and unnecessary. Dr. Varley is working on selling any books, if possible. If the books cannot sell, they will be used for internal projects, recycling or donated to a good cause.

The Board approved an elementary STEAM Program as part of the specials rotation for the 2016-17 school year. For more information about this program, [please click here](#).

The Board approved “*Advanced Technologies for Kids*” Summer Camp to be hosted at Keystone Oaks Middle School from Monday, July 18, 2016 through Friday, July 22, 2016 from 10 a.m. – 4 p.m. daily.

PUPIL PERSONNEL REPORT

The Board approved the Allegheny Intermediate Unit’s *Notice of Adoption of Policies, Procedures and Use of Funds* in compliance with the federal requirements of 34 CFR PART 300.

The Board approved the sub-grant agreement for Implementation of Individuals with Disabilities Act – Part B, by and between the Allegheny Intermediate Unit and Keystone Oaks School District, effective July 1, 2016 through June 30, 2017.

The Board approved the participation in the 2016-17 Component III Consortium in compliance with the Allegheny Intermediate Unit’s required documentation for the 2016-17 IDEIA Funding Summary, which is submitted to the Pennsylvania Department of Education at the end of June 2016.

The Board approved the *Student Instructional Summer Work Program* at Keystone Oaks High School from June 13, 2016 through July 7, 2016 (7:30 a.m. – 12:30 p.m.) for approximately 15-20 students and two (2) instructors, **Mark Elphinstone** and **Michael Orsi**. The program has both an instructional component and a custodial component.

The Board approved the Keystone Oaks School District *Extended School Year Program* from July 5, 2016 through July 28, 2016 from 8:30 a.m. – 1:15 p.m., Monday through Thursday, for approximately 35 students at an approximate cost of \$25,000.

PERSONNEL REPORT

The Board accepted the letters of retirement from the following professional staff, effective June 10, 2016:

<u>Teacher</u>	<u>Position</u>	<u>Years of Service</u>
Donald Bowlin	KOHS – Biology / Human Anatomy	44
John Buffington	KOHS – Biology	1.5
Amy Longo	KOHS – Librarian	21
Vivian McManus	KOHS – English	25
Nancy Scureman	K-8 – Gifted	22

The Board accepted the letters of retirement from the following paraprofessionals, effective June 9, 2016:

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Roianne Backstrom	High School	16
Sue Grand	High School	25
Judy Joyce	Dormont	4

The Board accepted the letter of retirement from Nancy DeLallo, high school secretary, 25 years, effective July 29, 2016.

The Board accepted the letter of resignation from Guillermina Cardenas, Food Service Worker, effective March 22, 2016.

The Board approved the following individuals as club sponsors for the 2015-16 school year:

<u>Club</u>	<u>Sponsors</u>	<u>Stipend</u>
KOMS Best Buddy Club	Eric Davidson Melissa Palmieri	\$1,100 (Split stipend / Prorated)

The Board approved the following Spring sport, coach, and stipend for the 2015-16 school year:

<u>Sport</u>	<u>Coach</u>	<u>Stipend</u>
Softball – Assistant Coach	Lainey Resetar	\$3,270

The Board approved payment to the following individuals for coaching in the post season at \$50.00 per week:

<u>Sport</u>	<u>Coach</u>	<u>Stipend</u>
Girls Basketball	Ian Barrett	\$100.00 (2 weeks)
	Ron Muszynski	\$100.00 (2 weeks)
Swim	William Straw	\$50.00 (1 week)
Wrestling	Andrew Bell	\$150.00 (3 weeks)
	Richard Bonnaccorsi	\$150.00 (3 weeks)
	John Cerminara	\$150.00 (3 weeks)

FINANCE REPORT

The Board voted to approve the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of April 11, 2016 (Check No. 50856 - 51052)	\$854,523.05
B. Risk Management as of April 11, 2016 (Check No. 2025 - 2031)	\$61,560.41
C. Food Service Fund as of April 11, 2016 (Check No. 9060 - 9063)	\$8,059.74
D. Athletics as of April 11, 2016 (Check No. 2020-2022)	\$2,558.24
E. Renovations as of April 11, 2016 (Check No. 1533-1534)	\$190,109.07
TOTAL	\$1,116,810.51

The Board authorized the Director of Fiscal Services to institute a District-wide insufficient funds fee for all returned checks, effective immediately, at a rate of \$25 per returned check.

FACILITIES REPORT

The Board approved a maximum of twenty (20) students for the *Student Summer Work Program* at a starting rate of \$7.25/hour and an increase of \$0.25 per hour per year of employment, effective June 13, 2016 through August 12, 2016.

ACTIVITIES & ATHLETICS REPORT

The Board approved the Fall Athletic Bids for the 2016-17 school year to the following companies in the amount of \$63,428.09:

- Aluminum Athletic Equipment Company \$10.00
- BSN Sports \$2,634.48
- Century Sports \$60,750.13
- Riddell/All American \$33.48

Total: \$63,428.09

The Board approved the following competitions and overnight trips:

Future Business Leaders of America (FBLA) – National Leadership Competition

Atlanta, Georgia

Monday-Sunday – June 27, 2016 – July 3, 2016

Sponsor – Beth Smith

Approximate number of students participating – 4

Approximate cost per students - \$1,590.00
Approximate cost per sponsor - \$1,570.00
Total Cost: \$7,930.00
District funds requested - \$7,930

PA Safe Driving Competition – Stephen Kazalas-Kelly (Senior, KOHS)

Camp Hills, PA

Thursday, May 12, 2016

Chaperone – Mary Kazalas

Approximate number of students participating – 1

Approximate cost per student - \$360.00

Total cost: \$360.00

District funds requested - \$360.00

NEXT MEETING OF THE BOARD OF SCHOOL DIRECTORS

The next Work Session meeting will be held on Tuesday, May 10, 2016 beginning at 7 p.m. in the Board Room. [The final agenda will be posted on the website.](#)